Vermont Public Safety Communications Task Force
Statewide Public Safety Communications System Planning

Weekly Status Report – March 25, 2024

Activities Accomplished
March 11 – March 22 • Distributed March version (first) of stakeholder update • Updated current list of dispatch centers • Held kick-off meeting with system planning vendor (MCP) • Updated project plan and schedule to include MCP tasks and plans • MCP and Televate met to discuss coordination activities • A draft project FAQ document was developed
Planned Activities
March 25 – April 5 • Finalize stakeholders list and consolidate list serve contact info • Develop draft of inventory schedule • Incorporate comments to the FAQ document and update

Action Item Summary:

Action Item #	Issue	Date Opened	Date Closed	Assigned	Comments
3	Develop initial stakeholder list	2/7/2024		Televate/ Task Force	Initial dispatch center list has been developed – Televate to review and update
4	Develop draft Stakeholder Update	2/7/2024	3/11/24	Televate	March issue distributed
5	Develop project FAQ	2/7/2024		Televate	A draft was developed
6	Establish e-mail for stakeholder inquiry	3/4/2024	3/13/24	Task Force	DPS.PSCTaskForce@vermont.gov Jen, Barb, Rick, Dom to have access
7	Develop inventory schedule	3/22/2024		MCP	

Risk Item Summary:

Risk ID	Date Raised	Status: Active, Potential, Closed	Risk	Risk Assignment	Response: Avoid, Transfer, Mitigate, Accept	Risk Response Plan (Required Actions and Contingency Plan)
01	2/7/24	Potential	Dispatch Center Information Collection	Televate PM	Mitigate	Monitor weekly
02	2/7/24	Potential	System Planning Vendor Schedule	Televate PM	Mitigate	Work with vendor to establish schedule and track
03	2/7/24	Potential	Limited Availability of Cellular Coverage Data	Televate PM	Mitigate	Monitor progress, review existing data

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Issue Management Summary:

Issue #	Date Raised	Issue Description	Assignment	Comments	Action Taken	Status
01						