

Policy # **00-7**
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NIBRS Participation and Compliance Policy
Division of Criminal Justice Services

Approved By:
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for the VIBRS
Advisory Board

NOTE - This is a mandatory policy.

1. GOALS

1.1. The goal of this policy is to establish a requirement for participation in the National Incident Based Reporting System (NIBRS) by all VIBRS member agencies that are contributing agencies.

2. DEFINITION

2.1. Contributing Agency - A contributing agency is a law enforcement agency that receives reports of crime from the public and reports those crimes to the Vermont Crime Information Center.

3. POLICIES

3.1. All contributing Vermont law enforcement agencies who sign a VIBRS User Agreement are required to participate in the National Incident Based Reporting system (NIBRS).

3.2. NIBRS participation is defined as:

3.2.1. establishing a NIBRS auditor position at the agency;

3.2.2. complying with all training requirements for the auditor;

3.2.3. submitting all incidents and arrests required by the NIBRS program to the Department of Public Safety by means of the Spillman NIBRS Module on a monthly basis.

3.2.4. correcting data quality errors reported by the Department of Public Safety;

3.3. Failure to comply with this policy by the annual submission date established by the Department of Public Safety will result in sanctions as defined in the VIBRS User Policy, Section 13. Such sanctions could result in termination of the agency from the VIBRS-Network.