



State of Vermont
Department of Public Safety
45 State Drive
Waterbury, Vermont 05671-1300
<http://dps.vermont.gov/>

MINUTES
October 5, 2022

Regional Dispatch Working Group

Present: Paul White, Lance Burnham, Barbara Neal, Robert Schalacher, Mark Anderson, Drew Hazelton, Jack Helm, George Merkel, Anthony Cambridge

Absent: Brian Peete

Others Attending: Karen Carr, Mandy Wooster, Stephen Whitaker, Gwynn Zakov, Trevor Whipple, David Fox

1. Call to Order
 - a. Record the Meeting
 - b. Identify Workgroup Members Present
 - c. Meeting called to order at 8:32
2. Approval of Agenda
3. Approval of Minutes of September 28, 2022
 - a. Minutes approved at 9:01
4. Discuss new information received since last week (if any)
 - a. Robert Schalacher gives update on what is being captured for calls for the Fire Service and is working on a format to get it updated for us
 - b. Drew Hazelton gives update on what is captured for call for EMS and is hoping to have documentation to all by the end of the week.
 - c. Lance Burnham gives an update on what Valcour is capturing. Mark Anderson states the Valcour board has approved release of the data and he will work with Lance Burnham to go through the data and get it formatted.
 - d. Lance Burnham give update on reduction of workload.
 - i. Discussion with committee
 - e. Mandy Wooster has been working on changing the outline into a report format and presented it to the group.
 - f. Lance Burnham talks about transition timeline
5. Discuss next steps
 - a. Invite applicants of the grant to speak about their intentions for their dispatch centers. Lance Burnham will provide contact information to Paul White. Paul White will send up invitations, hoping to have a couple of them present each week.



- b. Barb Neal to provide what the rough cost would be to reset up the Derby/Rutland or a new dispatch center
 - c. Lance is working on making his way through the dispatch centers that Barb Neal provided to him.
 - d. Barb Neal to work on the emergency communications section under the recommendations section of the report
6. Public comment
 - a. Stephen Whitaker gives public comment
7. Adjourn
 - a. Meeting adjourned at 9:44