

STATE OF VERMONT
PUBLIC SAFETY COMMUNICATIONS TASK FORCE

Regular Meeting No. 35 – Meeting Minutes

October 2, 2024

Via Microsoft Teams

11:16 AM - Call to Order

Co-Chair Neal brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

Task Force Members Present

Barbara Neal, Vermont E911 Director, Co-Chair
Jennifer Morrison, Public Safety Commissioner, Co-Chair
James ‘Jim’ Mack, Shelburne Dispatch
Paul White, Regional Dispatch Working Group, Vice-Chair
Mike Doenges, Rutland City Mayor
Ron Kumetz, VSFA
Michael Wright, Calex Ambulance CEO

Others Present

Cally Audet, Task Force Clerk
Kim Cheney
Jason Malloy, Mission Critical Partners
Rance Duffy, Mission Critical Partners
Dominick Arcuri, Televate
Rick Burke, Televate
Irene Wrenner, Senator
Advocate

Approval of Agenda

No changes.

Approval of Minutes

- 09/18/2024 – Regular Meeting No. 34

Motion: At 11:20 AM, Ron Kumetz moved that the Task Force approve the minutes as written; 2nd by Jim Mack. Motion passed unanimously.

Regional Town Hall and Community Listening Session Updates

Co-Chair Neal shared that the regional town halls have been completed with a rough estimate of more than 150 participants across all four sessions. Mission Critical Partners (MCP) continues to review and analyze information received during these sessions.

Co-Chair Neal opened the floor to Task Force Members and project management teams for comments on sessions overall.

Mike Doenges shared that all sessions he joined were well attended and lots of valuable feedback was received. He also shared that MCP did a great job of encouraging participants to provide feedback, noting specifically during the Springfield session. He shared that many boots on the ground folks were present and able to provide feedback about what is and is not working currently. He shared that he hoped to receive more feedback from similar front-line, hands-on participants in the next round of sessions.

Co-Chair Neal shared that the two (2) upcoming virtual Community Listening Sessions will be held on:

- Tuesday, October 22, 2024, from 11:30 a.m. -1:30 p.m. (virtual only).
- Thursday, October 24, 2024, from 6:00-8:00 p.m. (virtual only).

She shared much like the town hall sessions the Chair's would like to have up to three Task Force members present per session. A poll will be circulated following the meeting to gauge Task Force member availability.

Co-Chair Neal and Rance Duffy (MCP) share that there will have landing pages created for registration and introductory information will be provided on the current landscapes of PSAPs and dispatch centers.

Michael Wright joined the meeting at 11:27 am.

Rick Burke (Televate) shared that the project management team has made good progress on drafting this introductory language and hope to have it submitted for review by the end of the week.

Co-Chair Morrison shared that the Community Listening Session notices will go out to the DPS Communication Team and larger statewide communicators team, as well as the all-media lists, the Vermont Leagues of Cities and Towns (VLCT) and the Vermont Town Managers association and all Legislators. The intent for these sessions is to engage with community members and the group is looking for additional ways to spread the word. She requested that Task Force members push out or share posts across local social media sites they may be a part of to ensure as many people are receiving these invitations as possible.

Public Comment

Co-Chair Neal opened the floor to public comment.

Kim Cheney provided the following comments:

- He attempted to listen into Regional Town Hall sessions and shared that the two meetings he attended were inaudible, and shared that the team will have addressed these issues for the upcoming he hoped that the Community Listening sessions. He also shared that he is looking for a summary of comments shared during each session.
- Requested to be on the distribution list for the Community Listening Session notices.

Co-Chair Neal addressed Mr. Cheney's concerns and directed him to the meeting transcripts on the Task Force website. Paul White and Michael Wright shared in response to Mr. Cheney's comments that for the meetings they each attended, the facilitators were able to effectively communicate with remote participants.

Project Updates:

Dom Arcuri from the Televate project management team provided the following project updates:

- All Regional Town Hall sessions have been completed.
- MCP have completed all dispatch center visits and interviews.
- Currently planning for the Community Listening Sessions.
- MCP contacted agencies to help complete the cyber security survey.
- Working to plan workshop sessions for late October – early November.
- Risk items previously discussed are projected to be closed this week.
- The first major deliverable deadline is approaching.

Rance Duffy from the Mission Critical Partner team provided the following updates:

- Reiterated many of action items shared by Mr. Arcuri.
- The cybersecurity survey collection and review are still being conducted.
- Hope to gather more granular data during future workshop sessions. Number of workshops is still to be determined.

New Business

No new business.

Confirm Next Meeting Date and Adjournment

The next regular meeting will be held on Wednesday, October 16th, at 11:15 AM.

Motion: There being no further business, Ron Kumetz made a motion to adjourn; 2nd by Mike Doenges. There was no further discussion, and the motion passed unanimously. The meeting adjourned at 11:48 AM.

Respectfully submitted,

Cally Audet

Cally Audet, Clerk

10/02/24

Date