

## STATE OF VERMONT PUBLIC SAFETY COMMUNICATIONS TASK FORCE

### Regular Meeting No. 40 – Meeting Minutes

December 4, 2024

Via Microsoft Teams

#### **11:15 AM - Call to Order**

Co-Chair Neal brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

#### **Task Force Members Present**

Barbara Neal, Vermont E911 Director, Co-Chair

Jennifer Morrison, Vermont Department of Public Safety Commissioner, Co-Chair

Paul White, Vermont Regional Dispatch Working Group, Vice-Chair

James ‘Jim’ Mack, Shelburne Dispatch

Ron Kumetz, Alburgh Volunteer Fire Department Chief

Mike Doenges, Rutland City Mayor

#### **Others Present**

Emily Mullaney, Task Force Clerk

Dominick Arcuri, Televate

Rick Burke, Televate

Jason Malloy, Mission Critical Partners

Phillip Sisk, Mission Critical Partners

Joseph Aldsworth, Capital Fire Mutual Aid President and Barre City Deputy Fire Chief

Kim Cheney – Joined at 11:35 AM

Bonnie Maney, Mission Critical Partners – Joined meeting at 11:38 AM

#### **Approval of Agenda**

No changes.

#### **Approval of Minutes**

- 11/20/2024 – Regular Meeting No. 39

*Motion: At 11:18 AM, Mike Doenges moved that the Task Force approve the minutes as written; 2<sup>nd</sup> by Jim Mack. Motion passed unanimously.*

#### **Public Comment**

Co-Chair Neal opened the floor to public comment. No public comments.

## **Project Updates**

Dom Arcuri from the Televate project management team provided the following project updates:

- The third and final community listening session is scheduled for Friday, 12/6.
- Workshops:
  - The first, Lessons Learned, was held in November.
  - The next two, Operations and Governance, are being scheduled. Selected members have been invited and the scheduling poll has been distributed. At least one will occur next week, possibly both.
  - Efforts to schedule the Technology workshop and the Coverage workshop are ongoing.
  - Televate anticipates scheduling the workshop dedicated to active members of the public for this Friday, 12/6.
- The draft inventory and assessment report was delivered last week on 11/28. The Task Force is expected to submit comments using the provided comment sheet by Friday, 12/6. Televate will collect and consolidate those comments.
- The stakeholder update for November was distributed earlier this week.

Rick Burke from the Televate project management team added that for two workshops, Governance and Operations, polling revealed the same day and time frame were best for both groups. He discussed options on how to handle the conflict.

Co-Chair Morrison suggested that if that date and time is when both groups can meet, then MCP, Televate, and Task Force members split to accommodate two simultaneous meetings, assuming enough people are willing.

Rick Burke further explained the barriers of the schedule.

Jason Malloy from the Mission Critical Partners project management team indicated there are other resources the team can rely on for those workshops, especially for the session he's unavailable for.

Co-Chair Neal endorsed Co-Chair Morrison's suggestion to divide and conquer.

Rick Burke shared the details of attendees' availability to highlight that not every member can make the slot for the Governance group. The team agreed to take the discussion offline.

Co-Chair Neal asked to finalize the deadline for comments on the inventory and assessment report draft.

Jason Malloy confirmed that MCP would like the comments by end of business Friday. If more time is needed to consolidate, Saturday morning would be acceptable.

Dom Arcuri suggested that Task Force members submit their comments to Televate by 12 or 1PM on Friday to allow time for consolidation.

Co-Chair Neal clarified that the current discussion revolved around the granular feedback that will be provided on individual worksheets, as opposed to the discussion that will be had in the upcoming executive session.

Rick Burke suggested another Task Force meeting on Friday to discuss comments before submitting to MCP. He expressed that he would like to check in with members on their progress and if they need help.

Co-Chair Morrison provided her own progress. She suggested that Task Force members submit their comments Friday morning to provide Televate with more time to consolidate. She also suggested that phone calls to individual members may be more attainable than organizing another meeting.

Rick Burke asked Jason Malloy if it was acceptable to send the bulk of the feedback by the deadline and submit any stragglers on Monday. Jason confirmed it was acceptable.

Co-Chair Neal confirmed with the Task Force that a Friday morning deadline was acceptable. Jim Mack agreed.

Rick Burke recommended that the Task Force focus on the first twenty to thirty pages of the report, because it's a large document and much of the rest contains details that are not necessarily of the greatest importance to this group.

Jason Malloy indicated he had no additions to project updates.

*Motion: Pursuant to title 1 VSA Section 313 A6 and A10, Co-Chair Morrison moves to enter into executive session to discuss the first draft of the inventory report from MCP, specifically records exempt from public access and security measures, the disclosure of which would jeopardize public safety. The draft report is directly related to critical infrastructure in the state, and public release may impact the security of those systems. This motion includes Task Force members in executive session as well as the Task Force's administrative support, Emily, as well as Dom and Rick from Televate and those present from Mission Critical Partners on this call. 2<sup>nd</sup> by Paul White. There was no further discussion, and the motion passed unanimously. Members entered executive session at 11:45 AM.*

### **New Business**

No new business.

Co-Chair Morrison reminded the group of the third listening session on Friday.

### **Confirm Next Meeting Date and Adjournment**

The next regular meeting will be held on Wednesday, December 18<sup>th</sup>, at 11:15 AM.

Website: <https://dps.vermont.gov/committees-boards/communications>

Email: [DPS.PSCTaskForce@vermont.gov](mailto:DPS.PSCTaskForce@vermont.gov)

*Motion: There being no further business, Mike Doenges made a motion to adjourn; 2<sup>nd</sup> by Ron Kumetz. There was no further discussion, and the motion passed unanimously. The meeting adjourned at 12:12 PM.*

Respectfully submitted,

  
Emily Mullaney, Clerk

12/04/2024  
Date