

STATE OF VERMONT PUBLIC SAFETY COMMUNICATIONS TASK FORCE

Regular Meeting No. 42 – Meeting Minutes

January 15, 2025

Via Microsoft Teams

11:16 AM - Call to Order

Co-Chair Neal brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

Task Force Members Present

Barbara Neal, Vermont E911 Director, Co-Chair

Jennifer Morrison, Vermont Department of Public Safety Commissioner, Co-Chair

Paul White, Vermont Regional Dispatch Working Group, Vice-Chair

James 'Jim' Mack, Shelburne Dispatch

Ron Kumetz, Alburgh Volunteer Fire Department Chief

Mike Doenges, Rutland City Mayor

Others Present

Emily Mullaney, Task Force Clerk

Dominick Arcuri, Televate

Rick Burke, Televate

Jason Malloy, Mission Critical Partners

Kim Cheney

Irene Wrenner, Senator

Approval of Agenda

No changes.

Approval of Minutes

- 01/08/2025 – Special Meeting No. 18

Motion: At 11:19 AM, Ron Kumetz moved that the Task Force approve the minutes as written; 2nd by Jim Mack. Motion passed unanimously.

Public Comment

Co-Chair Neal opened the floor to public comment.

Kim Cheney, interested member of the public, remarked that he's anxious to see the draft report and is hoping to hear whether it will be available to the public.

Co-Chairs Neal and Morrison explained that a draft designed for public input will be available sometime in February.

Project Updates

Co-Chair Neal updated Task Force members on the approach Televate would like to use for reviewing the draft system planning report: namely, individual meetings with Task Force members.

Dom Arcuri of the Televate project management team provided the following updates:

- The most recent inventory and assessment report draft was distributed to dispatch centers last Friday, January 10th, for fact checking. Dispatch centers have a two-week turnaround with a reminder on January 17th. Some have already responded.
- The system planning report draft:
 - The link was distributed to Task Force members on Friday, January 10th.
 - Feedback is due on February 7th to give Task Force members sufficient time to review. Televate will reach out to members by the end of the week to schedule individual meetings to discuss feedback. Dom suggests each member plan for more than one feedback meeting with Televate.
 - The revised draft will be due from Mission Critical Partners on February 19th, which will be followed by a lengthy public review and comment period. This will include a legislative review and public regional sessions similar to the Town Hall sessions.
 - MCP will produce the final draft in early April.
 - The funding and finance workshop also needs to be scheduled.

Co-Chair Neal added that the Task Force would like a mechanism for feedback online, via the website or email.

Rick Burke of Televate encouraged Task Force members to complete the stakeholder review worksheet as they review the system planning draft. He suggested the end of the first three sections of the report as a natural stopping point for a first feedback meeting.

Co-Chair Neal asked Jason Malloy of Mission Critical Partners if there was a cadence of feedback that would work best for MCP.

Jason Malloy indicated that MCP was flexible. He asked Dom and Rick if there would be MCP representation during those review meetings. Dom indicated no, the meetings are intended to be between Televate and the Task Force. Jason requested that Televate indicate which comments came from which Task Members so that they know who to reach out to if they have questions. Dom and Rick agreed but cautioned some comments will be repeated by multiple members and that the Task Force as a whole agrees that the

questions are relevant before they're passed on to MCP. Rick offered the suggestion of an Executive Summary as a comment that is likely to come from multiple members.

Jason Malloy indicated he understood and indicated that an Executive Summary is already accounted for and will be provided before the draft goes to the legislature, when the draft is less likely to need significant changes.

Jason Malloy then asked the Task Force if, in addition to the final report, there was intent to also provide agencies with individualized final copies.

Co-Chair Morrison indicated no, only the final cumulative report was expected. Individualized copies of the draft were only for agency fact checking.

New Business

Co-Chair Morrison suggested that the team decide on an organizational strategy for the upcoming listening sessions. She noted the legislative break and school breaks as potential obstacles.

Co-Chair Neal suggested deciding this during an upcoming meeting with Televate next Thursday, January 23rd.

Jason Malloy asked if Bonnie Maney was expected to lead those sessions, as she did with the regional Town Halls. Co-Chair Morrison indicated that they did need a facilitator but it didn't have to be Bonnie. Jason suggested that the discussion take place on the Monday meeting where MCP will be present instead of Thursday. The team agreed.

Vice Chair Paul White asked to confirm that this would negate the need for a special meeting on January 22nd. The team confirmed.

Confirm Next Meeting Date and Adjournment

The next regular meeting will be held on Wednesday, January 29th, at 11:15 AM.

Motion: There being no further business, Mike Doenges made a motion to adjourn; 2nd by Jim Mack. There was no further discussion, and the motion passed unanimously. The meeting adjourned at 11:52 AM.

Respectfully submitted,

Emily Mullaney, Clerk

01/15/2025
Date