

STATE OF VERMONT
PUBLIC SAFETY COMMUNICATIONS TASK FORCE

Special Meeting No. 2 – Meeting Minutes

September 15, 2023

Via Microsoft Teams

2:02 PM - Call to Order

Co-Chair Neal brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

Task Force Members Present

Barbara Neal, E911 Director, Co-Chair
Jennifer Morrison, Public Safety Commissioner, Co-Chair
Paul White, Regional Dispatch Working Group, Vice-Chair
Michael Wright, CEO of Calnex Ambulance
Mike Doenges, Mayor, Rutland City
Ron Kumetz, VSFA
James ‘Jim’ Mack, Shelburne Dispatch

Others Present

Soni Johnson, E911 Board Clerk (subbing for Task Force Clerk Cally Audet)
Phillip Sisk
Kim Cheney
Stephen Whitaker
Mandy Wooster
Jim Morgan
Wayne Stack
Richard Townend

Proposed Agenda Changes

Motion: Vice-Chair Morrison made a motion to move “Set the Next Meeting Date” to directly after “Public Comment” on the agenda; 2nd by Jim Mack.. There was no discussion and the motion passed unanimously.

Task Force Priorities During RFP Process

Co-Chair Neal reminded members of current recommendations for Task Force priorities during the RFP process and asked for further input. Ideas discussed included:

- Stakeholder engagement
- Legal counsel RFP
- Pilot projects
- Implementing a set meeting schedule
- Compiling a list of possible legislative “asks”
- 988 and how does it fit into a discussion of an integrated public safety communications system

- Triage call handling

Next Meeting Date

The next meeting is scheduled for Tuesday, 9/19/23 at 2:00 PM.

Public Comment

Kim Cheney asked task force members if they had received his proposals concerning the development of the legal counsel RFP (answer: yes).

Stephen Whitaker recommended that task force members review Kim Cheney's proposals. He also commented that members put out an RFP for expert financial modeling of all the revenue sources, and that data collection in Rutland County (and consultation with stakeholders) should be completed prior to contract award/approval.

Discuss Big RFP Bidder Questions and Responses (possible Executive Session)

Motion: Co-Chair Morrison moved that premature general knowledge of the contents of the answers would put the task force at a disadvantage in contract negotiations and would inadvertently provide confusion for potential bidders; 2nd by Mike Doenges. There was no discussion and the motion passed unanimously.
Note: Paul White was not available for this vote.

Motion: Co-Chair Morrison moved that the task force enter into Executive Session; 2nd by Jim Mack. The motion passed unanimously. Note: Paul White was not available for this vote.

Executive Session was entered at 2:28 PM. All task force members and acting clerk Soni Johnson attended.
Note: Paul White rejoined the meeting after executive session was entered and Mike Doenges left the meeting at 2:58 PM.

Motion: Jim Mack moved that the task force exit Executive Session; 2nd by Ron Kumetz. The motion passed unanimously.

Executive Session ended at 3:42 PM.

Adjournment

Motion: There being no further business, Co-Chair Morrison made a motion to adjourn; 2nd by Ron Kumetz. There was no further discussion and the motion passed unanimously. The meeting adjourned at 3:45 PM.

Respectfully submitted,

Soni Johnson

Soni Johnson, E911 Board

9/18/23

Date