

**STATE OF VERMONT**  
**PUBLIC SAFETY COMMUNICATIONS TASK FORCE**

**Special Meeting No. 11 – Meeting Minutes**

November 27, 2023

Via Microsoft Teams

**1:01 PM - Call to Order**

Co-Chair Neal brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

**Task Force Members Present**

Barbara Neal, E911 Director, Co-Chair

Paul White, Regional Dispatch Working Group, Vice-Chair

James ‘Jim’ Mack, Shelburne Dispatch

Ron Kumetz, VSFA

Mike Doenges, Mayor, Rutland City

Michael Wright, CEO of Calnex Ambulance

**Task Force Members Absent**

Jennifer Morrison, Public Safety Commissioner, Co-Chair

**Others Present**

Cally Audet, Task Force Clerk

Stephen Whitaker

Kim Cheney

Richard Townend, Altairis Technology Partners

Daniel Deslauriers, Springfield PD

Cheryl Giggetts, CTA Consultants

Phillip Sisk, Mission Critical Partners

**Approval of Agenda**

No changes.

**Public Comment**

Co-Chair Neal asked for indication from members of the public on who would like to make public comments and gave a two (2) minute limit for comment per person.

Stephen Whitaker commended the Task Force for their diligence and ability to entertain frequent meetings to get this project off the ground, but expressed concern that he did not feel a clear work plan had yet been developed. He shared that he believed it was important for the Task Force to begin developing a clear project scope and definition, so the selected vendors have clear direction when coming on board. He also expressed his concerns regarding his understanding of the proposed bidder(s) expertise and their ability to care out such complex projects throughout the State.

**Executive Session – For the purpose of discussing one or more contracts**

*Motion: At 1:10 PM, Co-Chair Neal moved that the Task Force finds sharing information about bidder presentations and responses publicly would put the task force at a substantial disadvantage in making a decision about awarding a contract to the successful bidder for both RFPs; 2<sup>nd</sup> by Ron Kumetz. There was no discussion and the motion passed unanimously.*

*Motion: At 1:11 PM, Barb Neal moved that the task force enter into Executive Session for the purposes of discussing one or more contracts; 2<sup>nd</sup> by Jim Mack. The motion passed unanimously.*

Executive Session was entered at 1:11 PM. Task Force Members Barb Neal, Paul White, Ron Kumetz, Michael Wright, Mike Doenges, and clerk, Cally Audet attended.

Michael Wright left the meeting at 1:50 PM.

*Motion: Barb Neal moved that the task force exit Executive Session; 2<sup>nd</sup> by Mike Doenges. The motion passed unanimously. Michael Wright was not present at the time of the vote.*

Executive Session ended at 2:02 PM.

**Potential Action(s) as a Result of Executive Session**

*Motion: At 2:06 PM, Jim Mack moved for the Task Force to authorize the Chairs to enter into contract negotiation with a vendor for the project management (little) RFP as discussed in executive session; 2<sup>nd</sup> by Ron Kumetz. Motion passed; Michael Wright was not present at the time of vote.*

**Set Next Meeting Date and Adjournment**

The next meeting was scheduled for Friday, December 1, 2023, at 1:00 PM.

*Motion: There being no further business, Paul White made a motion to adjourn; 2<sup>nd</sup> by James Mack. There was no further discussion and the motion passed unanimously. The meeting adjourned at 2:06 PM.*

Respectfully submitted,

Cally Audet  
Cally Audet, Clerk

11/27/23  
Date