

STATE OF VERMONT
PUBLIC SAFETY COMMUNICATIONS TASK FORCE

Special Meeting No. 12 – Meeting Minutes

December 1, 2023

Via Microsoft Teams

1:08 PM - Call to Order

Co-Chair Neal brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

Task Force Members Present

Barbara Neal, E911 Director, Co-Chair
Paul White, Regional Dispatch Working Group, Vice-Chair
James ‘Jim’ Mack, Shelburne Dispatch
Ron Kumetz, VSFA
Mike Doenges, Mayor, Rutland City (*Entered at 1:42 PM*)

Task Force Members Absent

Jennifer Morrison, Public Safety Commissioner, Co-Chair
Michael Wright, CEO of Calnex Ambulance

Others Present

Cally Audet, Task Force Clerk
Stephen Whitaker
Richard Townend, Altairis Technology Partners
Jeffrey Burnham
Phillip Sisk, Mission Critical Partners
Darek Wiczorek, Altairis Technology Partners

Approval of Agenda

No changes.

Public Comment

Co-Chair Neal asked for indication from members of the public on who would like to make public comments and gave a five (5) minute limit for comment per person.

Stephen Whitaker raised points of attention he felt needed to be addressed by the Task Force in the near future. The list of items for consideration included interim standards for purchases involving radio

improvement, adoption of existing national standards for resiliency, access to 911 data for propagation modeling, statewide governance, the need for expert analysis and recommendations for 911 and dispatch, reformation of prior councils/advisory boards, revisiting previously developed interoperability and broadband plans, among others.

For additional information, see the meeting transcript.

Executive Session – For the purpose of discussing one or more contracts

Motion: At 1:19 PM, Co-Chair Neal moved that the Task Force finds sharing information about bidder presentations and responses publicly would put the task force at a substantial disadvantage in making a decision about awarding a contract to the successful bidder for both RFPs; 2nd by Ron Kumetz. There was no discussion and the motion passed unanimously.

Motion: At 1:19 PM, Barb Neal moved that the task force enter into Executive Session for the purposes of discussing one or more contracts; 2nd by R. Kumetz. The motion passed unanimously.

Executive Session was entered at 1:20 PM. Task Force Members Barb Neal, Paul White, Ron Kumetz, Jim Mack, Mike Doenges, and clerk, Cally Audet attended.

Mike Doenges entered the meeting at 1:42 PM.

Motion: Barb Neal moved that the task force exit Executive Session; 2nd by Jim Mack. The motion passed unanimously.

Executive Session ended at 1:51 PM.

Potential Action(s) as a Result of Executive Session

No action

Set Next Meeting Date and Adjournment

The next meeting was scheduled for Monday, December 11, 2023, at 11:00 AM as a regular meeting.

Motion: There being no further business, Jim Mack made a motion to adjourn; 2nd by Ron Kumetz. There was no further discussion and the motion passed unanimously. The meeting adjourned at 1:54 PM.

Respectfully submitted,

Cally Audet
Cally Audet, Clerk

12/1/23
Date