

**STATE OF VERMONT**  
**PUBLIC SAFETY COMMUNICATIONS TASK FORCE**

**Special Meeting No. 3 – Meeting Minutes**

September 19, 2023

Via Microsoft Teams

**2:03 PM - Call to Order**

Co-Chair Neal brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

**Task Force Members Present**

Barbara Neal, E911 Director, Co-Chair  
Jennifer Morrison, Public Safety Commissioner, Co-Chair  
Paul White, Regional Dispatch Working Group, Vice-Chair  
Michael Wright, CEO of Calnex Ambulance  
Mike Doenges, Mayor, Rutland City  
Ron Kumetz, VSFA  
James ‘Jim’ Mack, Shelburne Dispatch

**Others Present**

Cally Audet, Clerk  
Stephen Whitaker

**Approval of Agenda**

No changes.

**Public Comment**

Stephen Whitaker reiterated prior suggestions for the Task Force members to familiarize themselves with previously initiated plans/projects. He shared his belief that these plans and initiatives need to be integrated to encourage synergies and determine cooperative measures. He also shared his thoughts on the need for the Emergency Communications Advisory Council being reinstated.

**Discuss Big RFP Bidder Questions and Responses (Executive Session)**

Co-Chair Neal shared that as a continuation of the work completed at the previous special meeting, Task Force members would continue working through RFP answers in executive session.

*Motion: At 2:09 PM, Co-Chair Morrison moved that premature general knowledge of the responses to the questions in the big RFP would put the task force at a substantial disadvantage; 2<sup>nd</sup> by Mike Doenges.*

*There was no discussion and the motion passed unanimously. Note: Paul White and Michael Wright were not available for this vote.*

*Motion: At 2:09 PM, Co-Chair Morrison moved that the task force enter into Executive Session; 2<sup>nd</sup> by Jim Mack. The motion passed unanimously. Note: Paul White and Michael Wright were not present for this vote.*

Executive Session was entered at 2:10 PM. All task force members and clerk, Cally Audet attended. Note: Michael Wright entered executive session at 2:13 PM. Paul White entered executive session at 2:36 PM. Michael Doenges and Michael Wright left the meeting prior to the close of executive session.

*Motion: Jim Mack moved that the task force exit Executive Session; 2<sup>nd</sup> by Paul White. The motion passed unanimously. Michael Wright and Michael Doenges were not present for this vote.*

Executive Session ended at 3:38 PM.

### **Vote Regarding Next Steps for Big RFP Bidder Questions and Responses**

None.

### **Next Meeting Date**

The next meeting will be a Special Meeting on Thursday, September 21, 2023, at 10:00 AM.

### **Adjournment**

*Motion: There being no further business, Co-Chair Morrison made a motion to adjourn; 2<sup>nd</sup> by Paul White. There was no further discussion and the motion passed unanimously. The meeting adjourned at 3:41 PM.*

Respectfully submitted,

Cally Audet

Cally Audet, Clerk

9/19/23

Date