

STATE OF VERMONT
PUBLIC SAFETY COMMUNICATIONS TASK FORCE

Special Meeting No. 5 – Meeting Minutes

October 3, 2023

Via Microsoft Teams

11:03 AM - Call to Order

Co-Chair Morrison brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

Task Force Members Present

Jennifer Morrison, Public Safety Commissioner, Co-Chair
Paul White, Regional Dispatch Working Group, Vice-Chair
James ‘Jim’ Mack, Shelburne Dispatch
Ron Kumetz, VSFA

Task Force Members Absent

Barbara Neal, E911 Director, Co-Chair
Mike Doenges, Mayor, Rutland City
Michael Wright, CEO of Calnex Ambulance

Others Present

Cally Audet, Task Force Clerk
Mandy Wooster, Department of Public Safety
Corey Chase, Director of Radio Technology Division
Phillip Sisk, Mission Critical Partners
Stephen Whitaker
804-304-7415
Richard Townend

Approval of Agenda

No changes.

Public Comment

Co-Chair Morrison stated that members of the public wishing to share would have 5-minutes each; then opened the floor for public comment.

Stephen Whitaker shared that he felt the selected project manager should be someone familiar with related topics and the history of the regional dispatch working group. He expressed his concerns on lack of time regarding pilot projects and stated that not only would the task force have to approve pilot projects prior to the end of the year if funding is going to be established to keep momentum and meet reporting deadlines, the joint fiscal committee would also have to approve. He encouraged the task force to interview project managers to make sure they are able to provide services aiding in bridging gaps and who is someone familiar with current work being done throughout the State.

Philip Sisk asked if the task force anticipates coming back into public session for further deliberation after executive session. Co-Chair Morrison shared that she was unsure how far the task force would get in their review but would at minimum need to enter back into public forum to adjourn the meeting. It was decided that the Clerk would send a note to those interested should there be an actionable item being voted on outside of executive session.

Little RFP Response Evaluations (Executive Session)

Co-Chair Morrison shared that responses to the project manager RFP were circulated to task force members in advance of the meeting to be discussed in executive session.

Motion: At 11:13 AM, Vice-Chair White moved that premature general knowledge about the RFP responses would put the task force at a substantial disadvantage; 2nd by Ron Kumetz. There was no discussion and the motion passed unanimously.

Motion: At 11:14 AM, Vice-Chair White moved that the task force enter into Executive Session; 2nd by Jim Mack. The motion passed unanimously.

Executive Session was entered at 11:15 AM. Task Force members Jennifer Morrison, Paul White, James Mack, Ron Kumetz, and clerk, Cally Audet attended.

Motion: Ron Kumetz moved that the task force exit Executive Session; 2nd by Jim Mack. The motion passed unanimously.

Executive Session ended at 11:34 AM.

Vote Regarding Next Steps for Little RFP

None.

Next Meeting Date - The next meeting will be a Regular Meeting on Thursday, October 12, 2023, at 10:00 AM.

Adjournment

Motion: There being no further business, Ron Kumetz made a motion to adjourn; 2nd by Paul White. There was no further discussion and the motion passed unanimously. The meeting adjourned at 11:39 AM.

Respectfully submitted,

Cally Audet
Cally Audet, Clerk

10/03/23
Date

DRAFT