

**STATE OF VERMONT**  
**PUBLIC SAFETY COMMUNICATIONS TASK FORCE**

**Special Meeting No. 6 – Meeting Minutes**

October 17, 2023

Via Microsoft Teams

**10:50 AM - Call to Order**

Co-Chair Morrison brought the meeting to order and conducted roll call for Task Force members. She reminded the attendees that the meeting was being recorded.

The following were in attendance:

**Task Force Members Present**

Barbara Neal, E911 Director, Co-Chair

Jennifer Morrison, Public Safety Commissioner, Co-Chair

Paul White, Regional Dispatch Working Group, Vice-Chair

James ‘Jim’ Mack, Shelburne Dispatch

Ron Kumetz, VSFA

Mike Doenges, Mayor, Rutland City

Michael Wright, CEO of Calnex Ambulance (*Entered during executive session*)

**Task Force Members Absent**

**Others Present**

Cally Audet, Task Force Clerk

Phillip Sisk, Mission Critical Partners

Stephen Whitaker

Richard Townend

**Approval of Agenda**

No changes.

**Public Comment**

Co-Chair Morrison asked how many attending members of the public would like to share; 4 minutes were given for comment as there was only one participant asking to share.

Stephen Whitaker reminded the Task Force that a verbal roll call is to be completed according to open meeting law. Mr. Whitaker also expressed concerns that because the Task Force subject matter expert should, in his opinion, be primarily focused on establishing pilot projects prior to the end of the year, choosing a project manager that understands the task at hand and has had prior municipal government

experience in Vermont is imperative. He encouraged the task force to thoroughly vet the proposed project managers and their ability to aide in this endeavor prior to making a decision.

Mr. Whitaker also shared his belief that the Task Force should consider awarding multiple contracts in regard to subject matter expertise to allow for a vast knowledge in a variety of areas to meet the specialized needs of a project in Vermont.

A verbal roll call was completed, all members were present except for Michael Wright at that time.

### **Little RFP Presentations (Executive Session)**

*Motion: At 10:56 AM, Co-Chair Neal moved that sharing bidder presentations publicly would put the task force at a substantial disadvantage in making a decision about awarding a contract to the successful bidder for the little RFP; 2<sup>nd</sup> by Paul White. There was no discussion and the motion passed unanimously.*

*Motion: At 10:57 AM, Ron Kumetz moved that the task force enter into Executive Session; 2<sup>nd</sup> by Jim Mack. The motion passed unanimously.*

Executive Session was entered at 10:58 AM. Task Force members Jennifer Morrison, Barbara Neal, Paul White, Mike Doenges, James Mack, Ron Kumetz, and clerk, Cally Audet attended.

Michael Wright entered at 11:17 AM

*Motion: Michael Wright moved that the task force exit Executive Session; 2<sup>nd</sup> by Jim Mack. The motion passed unanimously.*

Executive Session ended at 2:43 PM.

### **Vote Regarding Next Steps for Little RFP**

None

### **Adjournment**

The Task Force discussed when the next special meeting would be held.

The next special meeting will be held on Wednesday, October 25, 2023, at 2:00 PM.

*Motion: There being no further business, Mike Doenges made a motion to adjourn; 2<sup>nd</sup> by James Mack. There was no further discussion and the motion passed unanimously. The meeting adjourned at 2:52 PM.*

Respectfully submitted,

Cally Audet  
Cally Audet, Clerk

10/17/23  
Date