Valcour Governance Board

July 10, 2024 Meeting Minutes

1. 10:07 am – Call to Order by Eric Shepard

Attendees: LT Eric Shepard, Betty Wheeler, Katrina Riley, Michelle Hunt, Col. Justin Stedman, Capt. Michael Manley, Capt. Shawn Loan, Chief Matthew Sullivan, Sgt. Vegar Boe, Sheriff Mark Anderson

1. Approval of June meeting minutes
   1. Motion made by Mark Anderson
   2. 2nd by Betty Wheeler
   3. Minutes approved by unanimous vote
2. Nominate vice chair
   1. Colonel Justin Stedman nominated by Vegar Boe
   2. Second by Mike Manley
   3. Voted unanimously, Stedman abstaining
3. Mark Anderson moved to meet on second Wednesdays of each month at 10:00
   1. Seconded by Mike Manley
   2. Discussion
      1. Discussion about meeting every other month – easier to cancel a standing meeting than to warn a special meeting
      2. Discussion of a physical location requirement under new Open Meeting Law. Location will be included in agenda posting. Williston Community Room will likely be the prime location, with VSP Headquarters being the alternate.
   3. Voted unanimously
4. Welcome to Katrina Riley who is the new VCIC auditor
5. Discussion on juvenile policy placeholder. Shawn Loan, Betty Wheeler, & Justin Stedman will work on a draft policy for September on how juveniles should be addressed. Eric Shepard will talk to Crosswind about functionality currently under development.
6. Discussion regarding CBP access to Valcour. There is a separation of personnel in CBP that perform border crossing versus law enforcement personnel. Will bring tabled item up in future meeting.
7. Discussion regarding fire/EMS representation and the VGB
8. Motion to adjourn made by Vegar Boe
   1. 2nd by Michelle Hunt
   2. Approved unanimously
9. Adjourned at 10:41 am

Respectfully submitted

Sheriff Mark Anderson