

Vermont Public Safety Communications Task Force

Statewide Public Safety Communications System Planning

Weekly Status Report – Jan. 6, 2025

Activities Accomplished
<p>Dec 16 – Jan 03</p> <ul style="list-style-type: none"> Comments related to the draft of the Inventory and Assessment Report were compiled and provided to MCP for incorporation – the revised document is currently in QA review. The Coverage Workshop was held on 12/16/24. Multiple working/collaboration sessions were held to discuss aspects of the System Planning document – various options are being developed.
Planned Activities
<p>Jan 6 – Jan 17</p> <ul style="list-style-type: none"> The updated Inventory and Assessment Report will be delivered and each individual PSAP/Dispatch Center section will be provided to their representative for review and update. The first draft of the System Planning document, with options, will be provided for review.

Action Item Summary:

Action Item #	Issue	Date Opened	Date Closed	Assigned	Comments
15	Maintain list of statutory requests	7/31/24		Task Force/ Telestate	Potential items: <ul style="list-style-type: none"> Dispatch training best practices or certification Streamline tower colocation process
18	Establish themes and schedule for workshops	9/27/24		MCP, Telestate, Task Force	The Lessons Learned, Governance, Operations, Technology and Coverage Workshops have been held, the Funding Workshop is to be scheduled.
19	Statewide Public Safety Communications System Plan	12/16/24		MCP	The outline of the report has been provided and draft sections of the report are being discussed in working sessions prior to draft delivery on 1/10/25.

Risk Item Summary:

Risk ID	Date Raised	Status: Active, Potential, Closed	Risk	Risk Assignment	Response: Avoid, Transfer, Mitigate, Accept	Risk Response Plan (Required Actions and Contingency Plan)
02	2/7/24	Potential	System Planning Vendor Schedule	Telestate PM	Mitigate	Schedule adjustments have been made – see issue below
03	2/7/24	Potential	Limited Availability of	Telestate PM	Mitigate	Drive test data and publicly available

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			Cellular Coverage Data			coverage data has been obtained and has been included in the Inventory Report.
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Issue Management Summary:

Issue #	Date Raised	Issue Description	Assignment	Comments	Action Taken	Status
02	Oct 28	Schedule slippage	Televate, MCP, Task Force	The schedule for the deliverables has changed	<ul style="list-style-type: none"> Inventory/Assessment and System Options reports have been rescheduled – new schedule accommodates multiple review sessions while still aligning with the legislative needs 	<ul style="list-style-type: none"> Update agreed upon and schedule is being maintained

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