

Vermont Public Safety Communications Task Force

Statewide Public Safety Communications System Planning

Weekly Status Report – Feb 26, 2024

Activities Accomplished
Feb 19 – Feb 25 <ul style="list-style-type: none"> Developed preliminary schedule Provided draft project plan Developed draft format and content for Stakeholder Update Reviewed current list of dispatch centers
Planned Activities
Feb 26 – March 3 <ul style="list-style-type: none"> Receive and incorporate feedback from Task Force on draft Project Plan Provide draft of first Stakeholder Update Update dispatch center list and add additional stakeholders as necessary

Action Item Summary:

Action Item #	Issue	Date Opened	Date Closed	Assigned	Comments
1	Provide draft Project Plan for review	2/7/2024	2/26/24	Televate	Initial draft provided to Task Force for review
2	Provide Televate access to shared project folder	2/7/2024	2/16/24	VT Task Force	Complete
3	Develop initial stakeholder list	2/7/2024		Televate/ Task Force	Initial dispatch center list has been developed – Televate to review and update
4	Develop draft Stakeholder Update	2/7/2024		Televate	Work in progress – format developed
5	Develop project FAQ	2/7/2024		Televate	Work with Task Force to develop

Risk Item Summary:

Risk ID	Date Raised	Status: Active, Potential, Closed	Risk	Risk Assignment	Response: Avoid, Transfer, Mitigate, Accept	Risk Response Plan (Required Actions and Contingency Plan)
01	2/7/24	Potential	Dispatch Center Information Collection	Televate PM	Mitigate	Monitor weekly
02	2/7/24	Potential	System Planning Vendor Schedule	Televate PM	Mitigate	Work with vendor to establish schedule and track
03	2/7/24	Potential	Limited Availability of Cellular Coverage Data	Televate PM	Mitigate	Monitor progress, review existing data

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Issue Management Summary:

Issue #	Date Raised	Issue Description	Assignment	Comments	Action Taken	Status
01						