

Vermont Public Safety Communications Task Force

Statewide Public Safety Communications System Planning

Weekly Status Report – May 06, 2024

Activities Accomplished
<p>April 22 – May 3</p> <ul style="list-style-type: none"> MCP conducted initial review and feedback of the data collection questionnaire draft with the Task Force, incorporated comments and conducted a second review with Televate and the Task Force Co-chairs MCP developed specific radio/wireless communications questions for the data collection questionnaire MCP developed specific cybersecurity questions for the data collection questionnaire MCP and Televate meet to discuss information exchange and schedule updates MCP had ongoing follow up with Corey Chase the Vermont SWIC for radio/wireless communications information MCP established a shared folder to collect system information A project FAQ document was completed and posted on the website Televate continued review of the COPS TEP Grant review report
Planned Activities
<p>May 6 – May 17</p> <ul style="list-style-type: none"> MCP to continue work on the inventory and assessment portion of the project, including: <ul style="list-style-type: none"> Working on revision/edits to the data collection questionnaire and conducting an internal review for quality assurance Schedule a data collection review session (to take place the following week) with interested recipients of the questionnaire after the internal review with Televate and Co-Chairs Data collection questionnaire will go to the Task Force for final approval with follow on distribution to the agencies - date to be determined by the Co-Chairs after the review session Consolidate stakeholder list Continue development of the draft inventory and assessment schedule Televate to provide feedback on the COPS TEP program plan

Action Item Summary:

Action Item #	Issue	Date Opened	Date Closed	Assigned	Comments
3	Develop initial stakeholder list	2/7/2024		Televate/ Task Force	Initial dispatch center list has been developed – Task Force members to provide list of their respective organization stakeholders for outreach
5	Develop project FAQ	2/7/2024	4/26/24	Televate	The initial document was posted as of 4/26
7	Develop inventory schedule	3/22/2024		MCP	Ongoing – dispatch center groups provided – survey form to be finished
8	Identify information needs for dispatch centers	3/27/2024		MCP	Ongoing – Radio system, cyber security, and governance questions added – additional revision in process
11	Identify agencies that perform dispatch but may not interact with 9-1-1	4/5/2024		Task Force/ Televate	Some agencies may self-dispatch calls coming from a non 9-1-1 source

Risk Item Summary:

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Risk ID	Date Raised	Status: Active, Potential, Closed	Risk	Risk Assignment	Response: Avoid, Transfer, Mitigate, Accept	Risk Response Plan (Required Actions and Contingency Plan)
01	2/7/24	Potential	Dispatch Center Information Collection	Televate PM	Mitigate	Monitor weekly
02	2/7/24	Potential	System Planning Vendor Schedule	Televate PM	Mitigate	Televate and MCP working to establish schedule and track
03	2/7/24	Potential	Limited Availability of Cellular Coverage Data	Televate PM	Mitigate	Monitor progress, review existing data

Issue Management Summary:

Issue #	Date Raised	Issue Description	Assignment	Comments	Action Taken	Status
01						