

Vermont Public Safety Communications Task Force

Statewide Public Safety Communications System Planning

Weekly Status Report – May 20, 2024

Activities Accomplished
<p>May 6 – May 17</p> <ul style="list-style-type: none"> MCP conducted the third review of the data collection questionnaire draft with Televate and Task Force Chairs MCP conducted an internal review of the data collection questionnaire for quality assurance MCP meet with Vermont Crime Information Center staff to discuss obtaining information for the data collection process Version 6 of the data collection questionnaire was developed and reviewed Televate reviewed their findings related to the COPS grant programs with the Task Force chairs MCP and Televate met to discuss information exchange and schedule updates Televate began work on the June stakeholder update
Planned Activities
<p>May 20 – May 31</p> <ul style="list-style-type: none"> MCP to continue work on the inventory and assessment portion of the project, including: <ul style="list-style-type: none"> The data collection questionnaire will go to the Task Force for final approval with follow on distribution to the agencies. Date to be determined by the Co-Chairs after the review session MCP will put together a data collection review session schedule (to take place the following week) which, after the internal review with Televate and Co-Chairs, will be pushed out in the questionnaire email for recipients to sign up Update the project plan with the most current schedule Complete the June stakeholder update

Action Item Summary:

Action Item #	Issue	Date Opened	Date Closed	Assigned	Comments
3	Develop initial stakeholder list	2/7/2024	5/16/24	Televate/ Task Force	Initial dispatch center list has been developed – List serve access in place for EMS, Fire and LE
5	Develop project FAQ	2/7/2024	4/26/24	Televate	The initial document was posted as of 4/26
7	Develop inventory schedule	3/22/2024		MCP	Ongoing – dispatch center groups provided – survey form nearing completion – schedule updates in process
8	Identify information needs for dispatch centers	3/27/2024		MCP	Ongoing – Version 6 in process and under review
11	Identify agencies that perform dispatch but may not interact with 9-1-1	4/5/2024		Task Force/ Televate	Some agencies may self-dispatch calls coming from a non 9-1-1 source
12	Televate to provide analysis of COPS grant programs and provide recommendations	4/5/2024		Televate	Televate provided findings to the Task Force Chairs

Risk Item Summary:

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Risk ID	Date Raised	Status: Active, Potential, Closed	Risk	Risk Assignment	Response: Avoid, Transfer, Mitigate, Accept	Risk Response Plan (Required Actions and Contingency Plan)
01	2/7/24	Potential	Dispatch Center Information Collection	Televate PM	Mitigate	Monitor weekly
02	2/7/24	Potential	System Planning Vendor Schedule	Televate PM	Mitigate	Televate and MCP working to establish schedule and track
03	2/7/24	Potential	Limited Availability of Cellular Coverage Data	Televate PM	Mitigate	Monitor progress, review existing data

Issue Management Summary:

Issue #	Date Raised	Issue Description	Assignment	Comments	Action Taken	Status
01						