

# Vermont Public Safety Communications Task Force

## Statewide Public Safety Communications System Planning

### Weekly Status Report – Aug 19, 2024

Activities Accomplished
<p><b>Aug 5 – Aug 16</b></p> <ul style="list-style-type: none"> <li>MCP continued dispatch center on-site visits – 30 of 38 visited.</li> <li>Five cyber security surveys have been completed and more are in process.</li> <li>MCP and Televate met to discuss the collection of RF site information – a baseline site database was developed that included State sites, VELCO sites, and over 220 municipal sites.</li> <li>The dates, times and locations for the upcoming Town Halls were established (Sept 11, 12, 17, 19).</li> <li>A draft of the content for the Town Halls was developed.</li> </ul>
Planned Activities
<p><b>Aug 19 – Aug 30</b></p> <ul style="list-style-type: none"> <li>MCP will work to reschedule visits with the remaining 8 dispatch centers.</li> <li>MCP will continue to compile data from the questionnaires and on-site visits – unreturned questionnaires will be completed during on-site visits.</li> <li>MCP to continue with collection and mapping of the LMR assets across the state.</li> <li>A notice announcing the upcoming Town Halls will be distributed.</li> <li>A draft of the Town Hall content will be completed, and final content development will begin.</li> </ul>

**Action Item Summary:**

Action Item #	Issue	Date Opened	Date Closed	Assigned	Comments
11	Identify agencies that perform dispatch but may not interact with 9-1-1	4/5/2024		Task Force/ Televate	Some agencies may self-dispatch calls coming from a non 9-1-1 source – The dispatch entity for each Sheriff’s office was reviewed and updated and provided to the TF and MCP – this data will be confirmed/updated following review of the questionnaire and data collected on-site
13	Complete data collection calls and receive completed questionnaires	5/31/24		MCP/All	This is the primary activity for June – Not all questionnaires returned on time, so the task continues through the site visits: <ul style="list-style-type: none"> <li><b>Dispatch Centers Visited – 30</b> <ul style="list-style-type: none"> <li><b>8 to be rescheduled</b></li> </ul> </li> <li>Questionnaires received – 27</li> </ul>
14	MCP should document the COPS dispatch projects and evaluate their applicability statewide	6/10/24		MCP	COPS grant proposed projects 9A, 9B, and 11 focused on dispatch improvements – MCP met with RTS
15	Maintain list of statutory requests	7/31/24		Task Force/ Televate	Potential items: <ul style="list-style-type: none"> <li>Dispatch training best practices or certification</li> </ul>

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16	Work out logistics for the Town Hall sessions	8/7/24		Task Force/ Televate	<b>Dates, times, locations established – rental agreement needed for Springfield</b>
17	Develop content for Town Hall sessions	8/7/24		Task Force/ MCP	<b>High-level questions developed – need intro slides, agenda, etc.</b>

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Risk Item Summary:

Risk ID	Date Raised	Status: Active, Potential, Closed	Risk	Risk Assignment	Response: Avoid, Transfer, Mitigate, Accept	Risk Response Plan (Required Actions and Contingency Plan)
01	2/7/24	Active	Dispatch Center Information Collection	Televate PM	Mitigate	Receive completed questionnaires and gather other data on-site
02	2/7/24	Potential	System Planning Vendor Schedule	Televate PM	Mitigate	Televate and MCP working to establish schedule and track
03	2/7/24	Potential	Limited Availability of Cellular Coverage Data	Televate PM	Mitigate	Monitor progress, review existing data

Issue Management Summary:

Issue #	Date Raised	Issue Description	Assignment	Comments	Action Taken	Status
01	7/8/24	Dispatch Center Data Collection	MCP	Now 58% of questionnaires received to date	<ul style="list-style-type: none"> <li>30 of 38 dispatch centers have been visited</li> <li>Additional information to be collected on-site</li> </ul>	<ul style="list-style-type: none"> <li>8 rescheduled site visits to occur</li> <li>Using multiple forms of data collection</li> <li>Plan to close this following on-site visits</li> </ul>

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