

Vermont Public Safety Communications Task Force

Statewide Public Safety Communications System Planning

Weekly Status Report – Nov. 11, 2024

Activities Accomplished
<p>Oct 28 – Nov 8</p> <ul style="list-style-type: none"> The single agency format for the Inventory Report was sent to the TF chairs for review (will become the template for all agencies) The third Community Listening Sessions has been rescheduled to 12/6. Further planning for the workshops has occurred. Potential attendees have been identified for most workshops. Initial notice was sent to the selected attendees for the Lessons Learned session, planned to take place during the week of 11/18. Cybersecurity assessments have begun. MCP and Televate planning additional weekly meeting dates/times to ensure continued collaboration on pending deliverables. A schedule adjustment has occurred to accommodate two drafts of the System Design Options report, including a draft prepared for legislative and public review.
Planned Activities
<p>Nov 11 – Nov 22</p> <ul style="list-style-type: none"> Review the agency format for the Inventory Report and provide comments. Continue population of the agency inventory and wireless system results for the Inventory Report. Hold the Lessons Learned Workshop. Complete planning for the remaining workshops. Televate continues to meet with selected stakeholders and town hall participants to gain additional project information and insights.

Action Item Summary:

Action Item #	Issue	Date Opened	Date Closed	Assigned	Comments
15	Maintain list of statutory requests	7/31/24		Task Force/ Televate	Potential items: <ul style="list-style-type: none"> Dispatch training best practices or certification Streamline tower colocation process
18	Establish themes and schedule for workshops	9/27/24		MCP, Televate, Task Force	Need to develop plan for Workshops – potential attendee lists developed for lessons learned, governance, and funding – other suggested sessions include dispatch operations, technology, and wireless coverage Scheduling of the sessions has begun.

Risk Item Summary:

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Risk ID	Date Raised	Status: Active, Potential, Closed	Risk	Risk Assignment	Response: Avoid, Transfer, Mitigate, Accept	Risk Response Plan (Required Actions and Contingency Plan)
02	2/7/24	Potential	System Planning Vendor Schedule	Televate PM	Mitigate	Televate and MCP working to establish schedule and track – Adjustments being made – see issue below
03	2/7/24	Potential	Limited Availability of Cellular Coverage Data	Televate PM	Mitigate	Drive test data and publicly available coverage data has been obtained and will be included in the Inventory Report.

Issue Management Summary:

Issue #	Date Raised	Issue Description	Assignment	Comments	Action Taken	Status
02	Oct 28	Schedule slippage	Televate, MCP, Task Force	The schedule for the deliverables has changed	<ul style="list-style-type: none"> Inventory/Assessment and System Options reports have been rescheduled – new schedule accommodates multiple review sessions while still aligning with the legislative needs 	<ul style="list-style-type: none"> Update agreed upon

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